

# STORAGE BOXES

## When are Boxes the Right Solution?

Boxes are ideal when you have ample storage space with or without shelving units, and require limited access to files. Strength determines stackability and accessibility – the stronger the box, the more it withstands frequent file access and handling.



### Choosing THE RIGHT STORAGE BOXES

#### 1 STYLE of Box

##### STRING & BUTTON

- Maximum security closure, keeps files and documents secure, even if box is overturned

##### LIFT-OFF LID

- Easy to access records
- Look for locking lids to securely store your records

##### ATTACHED FLIP-TOP LID

- Prevent lost or damaged lids

##### SPECIALTY

- The right solution for transporting, organizing or filing unique document sizes

#### 2 Box STRENGTH

##### FREQUENT ACCESS

###### HEAVY-DUTY

Heaviest use  
Highest stacking options

##### OCCASIONAL ACCESS

###### MEDIUM-DUTY

Moderate use  
Medium stacking options

##### INFREQUENT ACCESS

###### BASIC-DUTY

Basic use  
Lower stacking options

#### 3 Box SIZE

##### LETTER/LEGAL



Easier to carry and accommodate **both** letter and legal size paper

##### LETTER



High-capacity boxes for letter size paper

##### LEGAL



3" wider than letter boxes to accommodate legal paper

#### 4 Box ASSEMBLY



Instant Assembly  
Up to 5x faster than basic assembly boxes



Quick and Easy Assembly  
Up to 4x faster than basic assembly boxes